

OVERNIGHT FIELD TRIP REQUEST FORM

This form must be completed AND approved at both the Education Committee Meeting AND the Regular School Board Meeting PRIOR TO the date of the trip. Contact the Assistant Superintendent's Office to verify meeting dates.

INSTRUCTIONS:

1. Originator - Complete by typing directly on form. Print form. Forward to Building Principal for approval.
2. Building Principal - Approve and forward to the Assistant Superintendent's Office for approval and inclusion on the Education Committee and School Board Meeting agendas.
3. Once Request has been approved at the School Board Meeting, a copy will be returned to the Originator.

Requested by: Shubhada Bhamre

Group: Science Olympiad Team **School:** Plum Senior High

Destination: Juniata College, PA

Purpose: State level Science Olympiad competition

Adult Supervisors/Sponsors: S. Bhamre & E. Jasper

Person(s) Responsible for Activity: S. Bhamre

Departure Date: 4/25/2013 **Time:** 5-6pm

Return Date: 4/26/2013 **Time:** after 6pm

Number of Students Participating: 15

Number of Students NOT Participating: _____

Number of Days Absent from School: 1

Have any of the participating students been on other approved trips throughout the year?

Cost of Trip (Per Person): \$133

Student's Actual Cost: 0, district funded

How will money be raised to pay for the trip:

Please give a full explanation of the type of insurance coverage the student will have while participating in this activity. If there is no provision for insurance, all students participating must have their parent/guardian sign an insurance waiver form.

Method of Travel & Name of Commercial Agency:

Urso Bus LLC (approximate costs for travel is \$975)
412-821-URSO (8776)
412-480-2756 Scott Urso

Housing (Reservation, Address, Dates):

Huntingdon Motor Inn, Junction of Rt 22 & 26 6920 Motor Inn Drive, Huntingdon PA 16652
Approximate costs for hotel is \$621.

Date approved by Education Committee: _____

Principal's Signature

Date

Date approved by School Board:
